

EDGEWATER BEACH TOWERS CONDOMINIUM

IMPORTANT INFORMATION

MOVE-IN OR MOVE-OUT CONDOMINIUM POLICIES

EFFECTIVE IMMEDIATELY-JUNE 1, 2019

Due to recent damage done in our lobby by an attempt to move-in a large piece of furniture, the board and management are enforcing the following rules for ALL move-in, move-out including deliveries of any appliance or furniture larger than a suitcase.

NO DELIVERIES THROUGH THE LOBBY AT ANY TIME-
NO EXCEPTIONS.

Trucks can pull in front or sides, but can only enter through the first floor garage and use the ramp into the lobby area. NORMAL HOURS MON-FRI 9 AM TO 5 PM.

ALL DELIVERIES OR REMOVALS OF ANY FURNITURE OR APPLIANCES MUST BE DONE WITH NOTICE TO THE MANAGEMENT COMPANY (48 hour minimum).

A \$750.00 security deposit will be required for any move in or move-out in advance. Please see attached forms.

VIOLATIONS: \$100.00 PLUS ANY DAMAGES.

EDGEWATER BEACH TOWERS CONDOMINIUM
ARCHITECTURAL MODIFICATION APPLICATION FORM

**DELIVERY/RENOVATION/MOVING
AUTHORIZATION & DEPOSIT FORM**

NAME:	UNIT:	PHONE:
DEPOSIT RECEIVED:	DEPOSIT RETURNED:	
DATE & NAME OF DELIVERY/ RENOVATION/ MOVING:		

I agree that all work performed or deliveries to improve and/or furnish my condominium unit by the above party is being performed on my behalf, by such party as my agent. I assume full liability for damages caused by such agent, whether to any person, or whether to my unit, the building, its common elements or the property of any other party. If any damage occurs, the Association, its management or agents, in their sole discretion, will determine if any deduction from the \$750.00 deposit is required or if it is required to withhold the \$750.00 deposit as payment for repairs and charge my assessment account for any damage requiring repair in excess of the \$750.00 deposit.

The above date has been reserved for me and any rescheduling must coincide with an available date on the Association reservation calendar.

I acknowledge that large/heavy deliveries and moving in/out are to be in advance through the management office.

Procedures

1. Deliveries and Moves are Monday through Friday 9 a.m. – 4 p.m.
2. No SATURDAY or SUNDAY moves or deliveries.
3. Please provide the management office two week notice of move in date and time.
4. Deliveries must be scheduled no less than 40 hours in advance.
5. Provide a check in the amount of \$750.00 as a security deposit towards damage (refundable).
6. No overnight storage permitted.

Notes

1. Movers are not permitted to begin unloading after 4 PM.
2. No items may be stored or left in the garage, hallways or lobby.
3. Residence or resident's agent must be at home to accept deliveries of furniture and packages.